

RECORD OF PROCEEDINGS

Board of Education Meeting

December 17

2024

The Mansfield City Schools Board of Education met in a regular session on Tuesday, December 17, 2024 at 5:30 p.m. in the Lowell T. Smith Boardroom at the Raemelon Administration Building. The following members answered the roll: Chris Elswick, present, Linda Golden, present, Gary Feagin, present, Jennifer Kime present, Leslie Ward, present. Superintendent, Stan Jefferson was also present.

The pledge of allegiance was recited

24 – 202 Resolution to appoint Treasurer Pro Temp

Mr. Elswick moved, seconded by Mrs. Kime to appoint Linda Golden as Treasurer Pro-Temp

Roll call: Mr. Elswick, Yes; Mrs. Kime, Yes; Ms. Ward, Yes; Mr. Feagin, Yes; Mrs. Golden, Yes

24 – 203 Resolution to approve the Agenda with an addendum and to table item C. under Board Matters – Resolution to terminate service agreement with Mid-Ohio Educational Services

Mr. Elswick moved, seconded by Mrs. Kime to approve the agenda with addendum and tabling Item C:

Roll call: Mr. Elswick, Yes; Mrs. Kime, Yes; Mrs. Ward, Yes; Mr. Feagin, Yes; Yes, Mrs. Golden, Yes

Presentation:

Every Student, Every Day Champion – Susan Ryckman – Laundry Basket Library

Dr. Holly Christie introduced Susan (Susy) Ryckman the Director of the Laundry Basket Library. Mrs. Ryckman has spent countless volunteer hours working at the Laundry Basket Library, coordinating book donations, filling baskets and arranging for their delivery to the many sites. Just this summer, Mrs. Ryckman and other volunteers, moved the Library from a small space at Sherman Elementary to the Brinkerhoff Building. Although it took many hours of cleaning and organizing, they are happy to have this space for their Library. Dr. Christie and the Board thanked Mrs. Ryckman for her dedication and gifted her with an appreciation plaque and gift card.

Board Matters:

Board Policy Review

The policies listed below were submitted for review to the board for a first reading

po0100 - - Revised DEFINITIONS

po0142.1 - Revised OATH

po0151 - Revised ORGANIZATIONAL MEETING

po0152 - Revised OFFICERS

po0155 - Technical Correction COMMITTEES

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po0163 - Technical Correction PRESIDING OFFICER
po0164 - Revised NOTICE OF MEETINGS
po0165 - New BOARD MEETINGS
po0165.1 - Rescind REGULAR MEETINGS
po0165.2 - Rescind SPECIAL MEETINGS
po0166 - New AGENDAS
po0167.2 - Renumbered EXECUTIVE SESSION
po0167.7 - Renumbered/Revised USE OF PERSONAL COMMUNICATION DEVICES
po0173 - Rescind BOARD OFFICERS
po4120.08 - EMPLOYMENT OF PERSONNEL FOR CO-CURRICULAR/EXTRA-CURRICULAR ACTIVITIES
po4121 - Vol. 43, No. 1 - October 2024 Revised CRIMINAL HISTORY RECORD CHECK
po1130 - UGG EDGAR - Revised CONFLICT OF INTEREST
po3113 - UGG EDGAR Revised CONFLICT OF INTEREST
po4113 - UGG EDGAR Revised CONFLICT OF INTEREST
po6110 -UGG EDGAR Revised GRANT FUNDS
po6111 - UGG EDGAR Revised INTERNAL CONTROLS
po6112 - UGG EDGAR Revised CASH MANAGEMENT OF GRANTS
po6114 - UGG EDGAR Revised COST PRINCIPLES - SPENDING FEDERAL FUNDS
po6325 - UGG EDGAR Revised PROCUREMENT - FEDERAL GRANTS/FUNDS
po6550 -UGG EDGAR Revised TRAVEL PAYMENT & REIMBURSEMENT/RELOCATION COSTS
po7310 - UGG EDGAR Revised DISPOSITION OF SURPLUS PROPERTY
po7450 - UGG EDGAR Revised PROPERTY INVENTORY

24 – 204 Resolution to hire Treasurer of the Mansfield City Schools

Mr. Elswick moved, seconded by Mrs. Ward to approve the employment of Tammy Hammila as Treasurer of the Mansfield City Schools..

Roll call: Mr. Elswick, Yes; Mrs. Ward, Yes; Mr. Feagin, Yes; Mrs. Kime, No, Mrs. Golden, Yes

24 – 205 Resolution to rehire Sheri Gombosch as Assistant to the Treasurer under the retire-rehire Provision

Mr. Elswick moved, seconded by Mrs. Kime to rehire Sheri Gombosch

Roll call: Mr. Elswick, Yes; Mrs. Kime, Yes; Ms. Ward, Yes; Mr. Feagin, Yes; Mrs. Golden, Yes

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Board Comments:

Mrs. Kime shared that she recently attended a Finance Workshop on December 9th sponsored by OSBA and OASBA and found it to be very informative. She said that there are several changes coming up this year that the board needs to be aware of. She hopes to share this information with them soon.

Superintendent's report:

The month of December is filled with Holiday events and concert and our Winter sports teams are competing almost daily. We would like to thank our school community for their support and the families of our students for getting their students to practices and events during this busy season. We would like to thank our teachers, advisors, coaches and Administrators who work so hard, putting in extra hours to make each game, event, and concert a positive experience for our students and our community.

On December 12th, prior to our excellent Middle School - High School Band and Orchestra concert, our CTE Department hosted a Gingerbread Village - Holiday Bazaar - Students from the Culinary Arts class displayed their gingerbread creations and hand-made snacks. Our other CTE classes created Christmas Crafts for the Bazaar. Tonight we have a display of Pallet Christmas trees that were made by the students in Mr. Morris's Construction Trades class. Board members were asked to select a tree to take home, with wishes for a Merry Christmas and a Happy New Year.

24 –206 Resolution to approve the Treasurer's agenda items

Mr. Elswick moved, seconded by Ms. Ward to approve the Treasurer's agenda items

- A. Board Minutes, Regular Board of Education Meeting, November 19 2024
Special Board of Education Meeting, December 11, 2024
- B. November's Financials
- C. Gifts to the District

The following gifts have been donated to the district:

- 1) \$250.00 donation from Fusion Church for the purchase of snacks for students in the counselor and nurse's offices.
- 2) S.A.F.E. received a donation of blankets, valued at \$150.00, from Alyssa Read.
- 3) \$130.26 donation to Malabar Intermediate School from Bank of America Charitable Foundation to be used for student activities and supplies.
- 4) \$130.00 donation to Malabar Intermediate School from Malabar Care Connect Reindeer Fund to be used for student activities and supplies.
- 5) The Mansfield Ohio Browns Backers (MOBB) conducted a clothing drive and donated sweatshirts, tee shirts, jeans, socks and shoes to benefit students at Mansfield Senior High.
- 6) \$100.00 donation from F & W Family Properties, LLC toward the Youth in Gov't Trip in the spring of 2025, for students at Mansfield Senior High.
- 7) \$2,000.00 donation from the Russell & Mary Gimbel Foundation toward art

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supplies and frames for the art classes at Mansfield Senior High.

Roll call: Mr. Elswick, Yes; Mrs. Ward, Yes; Mr. Feagin, Yes; Mrs. Kime, Yes, Mrs. Golden, Yes

24 – 207 Resolution to approve the Superintendent's recommended contract

Mr. Elswick moved, seconded by Ms. Ward to approve the Superintendent's recommended contract

a. Contract with Marie Williams for Nurses Aid training and evaluations

Roll call: Mr. Elswick, Yes; Mrs. Ward, Yes; Mr. Feagin, Yes; Mrs. Kime, Yes, Mrs. Golden, Yes

24 – 208 Resolution to approve the Superintendent's recommended Personnel Actions

Mr. Elswick moved, seconded by Ms. Ward to approve the Superintendent's recommended Personnel Actions

A. Retirements

Name	Position	Building	Eff. Date	
<u>Non-Certified</u>				
Minard, Kimberly	School Secretary Pre-Kindergarten	Sherman	3/1/25	
Stricker, Lloyd	Teacher - Mathematics	Mansfield Middle	6/2/25	

B. Resignations

Name	Position	Building	Eff. Date	
<u>Certified</u>				
Dowdell, Roxanna	Teacher - Second Grade	Sherman	6/3/25	
<u>Non-Certified</u>				
Grose, Mekaila	Paraprofessional - Special Education	Sherman	11/25/24	

C. Appointments

<u>Non-Certificated</u>				
Duncan, Mindy	Teacher - Visual Arts	Senior High	1/7/25	\$62,251, step 10, BA150

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Gombosch, Sheri	Executive Assistant to the Treasurer	Central Office	1/1/25	\$55,071, step 3, CLS II, 12-month contract for three years
Taylor, Jennifer	Paraprofessional - Special Education	Sherman	12/17/24	\$16.01/hour, step 4, some college
Tingley, Thomas	Bus Driver (part-time)	Transportation	12/10/24	\$23.36/hour, step 10, 10 hours/week

D. Change of Assignment

Name	Position	Building	Eff. Date	
Riggenbach, Suzanne	Food Service - 4-Hour General Help	Sherman	11/25/24	

E. Change of Status

Name	Position	Building	Eff. Date	
Certified				
Cramer, Hallie	Teacher - Third Grade	Springmill STEM	1/7/25	\$59,703, Master, step 8; educational upgrade
Gibson, Andrea	Teacher - Science/Social Studies	Malabar Intermediate	1/7/25	\$72,080, MA+30, step 12; educational upgrade
Holewinski, Lisa	Student Support Specialist	Malabar Intermediate	11/22/24	\$70,806, Master, step 18; continuing contract
Strong, Margaret	Teacher - Mathematics/Social Studies	Malabar Intermediate	11/22/24	\$70,806, Master, step 18; continuing contract
Williams, Natalie	Teacher - Science/Social Studies	Malabar Intermediate	1/7/25	\$66,255, MA+15, step 10. educational upgrade

Name	Position	Building	Eff. Date
Higgins, Baylee	Food Service	Senior High	11/13/24 - 12/1/24
Keith, Cynthia	Food Service	Senior High	11/18/24 - 11/22/24

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Non-Certified				
Lee, Janie	Paraprofessional Pre-Kindergarten	Sherman	12/16/24	\$15.43, step 6, high school
Substitute to Teacher Contracts; \$36,404 (pro-rated based on number of days worked), step 0, Bachelor				
Bradley II, Chioke	Intervention Specialist	Senior High	11/26/24	\$22,554.90 (114 days)
Cook, Tammy	Teacher - Health	Mansfield Middle	12/4/24	\$21,763.50 (110 days)
Kirschenbaum, Robert	Intervention Specialist	Senior High	12/17/24	\$19,982.85 (101 days)

F. Paid Leave of Absence

Name	Position	Building	Eff. Date
Lilley, Patricia	Teacher - Science	Mansfield Middle	1/1/25 - 6/1/25

G. Unpaid Leave of Absence

Name	Position	Building	Eff. Date
Higgins, Baylee	Food Service	Senior High	11/13/24 - 12/1/24
Keith, Cynthia	Food Service	Senior High	11/18/24 - 11/22/24

H. Certified Contracts for School Year 2024-2025

One Year			
Scott, Sharon	Intervention Specialist	Senior High	

I. Adjustment of Administrative Contracts

Beasley, Kristopher	Three Year	12-month	High School Principal
Beitler, Amy	Two Year	12-month	7-12 Special Education Coordinator
Endsley, Kaitlin	Two Year	12-month	Assistant High School Principal
Gilbert, Stan	Two Year	12-month	Assistant Middle School Principal
Glorioso, Whitney	Two Year	12-month	Middle School Principal
Lee, Enisia	Two Year	12-month	Assistant High School Principal

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Scott, Bethany	Two Year	10-month	1–4 Special Education Coordinator
Spotts, Jamie	Two Year	10-month	Pre-School and Kindergarten Programming Coordinator

J. Substitutes - 2024-2025

<u>Paraprofessional</u>	<u>Teacher</u>				
Camak, Sharon	Crews, Darian				
	Estep, Ariel				
	Gundrum, Leah				
	Hellinger, Olivia				
	Jupina, Richelle				
	Potter, Megan				
	Siwek, Jenifer				
	Walter, Elizabeth				

K. Supplementals – 2024-2025

Name	Position	Building	Supplemental Amount
Alonzo, Michael	E-Sports	Senior High	\$1,820.20 (5%)
Bolen, Ty	Spelling Bee Coordinator	Malabar Intermediate	\$1,456.16 (4%)
Boller, Nicholas	E-Sports	Senior High	\$1,820.20 (5%)
Goeppinger, Justin	Academic Challenge	Malabar Intermediate	\$485.39 (4% split)
Nicol, Emily	Academic Challenge	Malabar Intermediate	\$485.39 (4% split)
Osberg, Jennifer	Spelling Bee Coordinator	Spanish Immersion	\$1,456.16 (4%)
Wagner, Rosie	Secretary performing medical procedures	Hedges Campus	\$300.00
Yates, Gracie	Academic Challenge	Malabar Intermediate	\$485.39 (4% split)
Librarian Paraprofessionals; \$600 per the MSEA agreement			
Brookins-Lindsay, Kim	Mansfield Middle/Senior High		
Burkhardt, Robin	Sherman		
Stallsmith, Karen	Malabar Intermediate		

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Paraprofessionals performing delegated nursing procedures; \$500.00, IDEA grant funds			
Elswick, Cayci	Roberts, Karen	Sweeney, Jamie	
Handle With Care Recertification Training; \$1,456.16 (4%)			
White, Brenda			

L. Stipends - 2024-2025

Kennedy, Gary	Tutor	Mansfield Middle	\$25.48/hour, <30 hours/week; no benefits
Talented and Gifted Professional Development; 15 hours, \$150.00; general fund			
Anderson, Tristan	Cline, Hannah	Cramer, Hallie	Dowdell, Roxanna
Garcia-Moyano, Angelica	Moore, Betsy	Nowak, Matthew	Sanagustin, Alba
Schlueter, Teresa			

ADDENDUM

A. Separation from Employment

Name	Position	Building	Eff. Date	
<u>Non-Certified</u>				
Keith, Cynthia	Food Service - 4-hour General Help	Senior High	12/13/24	Unsuccessful completion of 60-day probationary period

B. Supplementals – 2024-2025

Name	Position	Building	Supplemental Amount
Hoovler, Todd	Ski Club Advisor	Senior High	\$1,456.16 (4%)
Laux, Julia	Ski Club Advisor	Senior High	\$1,456.16 (4%)
<i>Rescind from November 7, 2024 Board:</i>			
Wilder, Asante	8th Grade Boys Basketball Coach	Mansfield Middle	\$2,548.28 (7%)

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24 - 209 Resolution to adjourn to executive session

Mr. Elswick moved, seconded by Mrs. Golden to adjourn to Executive session at 6:15 p.m. for the purpose of:

- a. to consider the employment of a public employee or official
- b. to prepare for, conduct or review a collective bargaining strategy

Roll call: Mr. Elswick, Yes; Mrs. Ward, Yes; Mr. Feagin, Yes; Mrs. Kime, Yes; Mrs. Golden, Yes

Mr. Elswick stated that the board would voting on items upon their return

The board returned from Executive session at 6:55 p.m.

24 – 196 Resolution to Adjourn

Mr. Elswick moved, seconded by Mrs. Kime, to adjourned the meeting at 6:55 p.m.

Roll call: Mr. Elswick, Yes; Mrs. Kime, Yes; Ms. Ward, Yes; Mr. Feagin, Yes; Mrs. Golden, Yes

Chris Elswick, President

Jennifer Hedrick, Interim Treasurer

School District Board of Education, Certificate Section 5705.412, Ohio Revised Code It is hereby certified that the Mansfield City Richland County, Ohio, has sufficient funds to meet the contract agreement, obligation, payment or expenditure for the above, and has in effect for the remainder of the fiscal year and succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to operate an adequate educational program on all days set forth in its adopted school calendar for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of day's instruction was or is scheduled for the current fiscal year.

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